



## **Director of Youth Ministries**

**STATUS:** Full-time exempt (salaried, not eligible for overtime)

**REPORTS TO:** Pastor

### **POSITION SUMMARY**

The Director of Youth Ministry is responsible for leading and bringing the Church's ministry and values to youth (grades 7-12) and families, providing leadership and implementing a safe, nurturing intergenerational program for youth by:

- Building personal relationships with the youth of Mountain Chapel United Methodist Church.
- Encouraging youth to live out their faith within their family, all facets of congregational life and community.
- Modeling faith-filled and a faithful life in response to God's grace.
- Supporting the goals of the United Methodist Church through Biblical Christian education.

### **MANDATORY SKILLS AND EXPERIENCE**

- Must be at least 24 years of age (Safe Sanctuary; minimum 5 years older than oldest student).
- The heart and call for Youth Ministry.
- Excellent communication skills, including, but not limited to, social media resources in interacting with youth, parents, staff and community.
- Motivational ability and small group facilitation skills.
- Decision making and referral skills.
- Skills in development of programs for youth.
- Ability to prioritize, organize, administer.

### **ESSENTIAL QUALITIES**

- Visionary leader with a passion for youth ministry.
- Establish a program from the ground up with creative ideas and an engaging culture.
- Ability to work individually as well as to demonstrate initiative and commitment to work as a team member with other staff and members.
- Demonstrated use of sound judgment and maintenance of confidences.
- Communicate effectively—orally, in writing and social media.
- Work within the church's priorities as well as setting own work priorities.
- Be flexible and manage work time in order to meet timelines.
- Work successfully with a variety of individuals who possess a variety of work and communication styles, both internally and externally.
- Ability to listen to youth and adults with patience in a nonjudgmental manner.
- Christian commitment to carrying out the ministry of Mountain Chapel United Methodist Church.
- Ability to articulate vision and goals regarding youth programs and to convey excitement that will engage participation.

## **PREFERED EXPERIENCE AND EDUCATION**

- Successful work in youth ministry.
- Experience and/or training in peer or campus ministry.
- Training and knowledge of adolescent growth/development and family dynamics, and youth/family support services.
- Musical abilities or background preferred.
- Knowledge of first aid.

## **JOB FUNCTIONS AND DUTIES**

- Develop and maintain a working relationship with the Children's Ministry Team to ensure continuity of core values, mission and goals.
- Build personal relationships with the youth of Mountain Chapel United Methodist Church through developing, leading and facilitating youth activities.
- Serve as an advocate for youth ministry to the entire church.
- Work in partnership with the pastor to facilitate Christian Education, including Confirmation.
- Oversee coordination and direction of summer programs for youth: mission trips and other programs.
- Participate in the worship service as requested by pastor.
- Coordinate Sunday School and Sunday night curriculum for youth and recruit teachers when needed.
- Coordinate mid-week activities for youth when appropriate (i.e. summers).
- Recruit, motivate, inspire, guide and nurture volunteers to participate in youth programs, including mentoring.
- Coordinate promotion of youth ministries events in church publications and communications to families and volunteers.
- Coordinate youth activities with the church calendar, maintaining communication with the office manager related to scheduling groups for building and space use and attend weekly staff meetings.
- Work with the related expenditures within the parameters of the annual budget.
- Ensure that the Safe Sanctuary policy is observed in all youth ministry settings.
- Assist with updating the church's website content.
- Coordinate the video recording of church services.
- Perform other duties that may be assigned.

## **Salary Commensurate with Skills and Experience.**

To apply, email resumes to [jobs@mcumcal.org](mailto:jobs@mcumcal.org).